

Sun City Civic Association 2020 Accomplishments

Administration Building:

- Painted all interior - vendor
- Floor replaced - vendor
- Lights replaced with LED - vendor
- Water heater replaced - vendor
- Kitchen cabinet replaced with quartz counter donated - vendor
- Replaced restroom cabinets, sinks and faucets - vendor
- Damaged ceiling fans replaced - vendor
- In-wall air conditioner removed and holes patched/water damage repaired - vendor
- Electrical repaired/restored - vendor
- Added 2 side quartz counters at front office - vendor
- Replaced front office desk and quartz counter - vendor
- Replaced large door with ½ door - vendor
- Installed 2 emergency lighting assemblies – vendor
- Replacement of two A/C units at administration building – vendor
- Section completed with plants and mulch – maintenance
- Replacement of the card system in administration building - vendor

Billiards:

- All 9 pool tables refurbished – vendor
- Replaced all pool balls – maintenance
- Mulch placed around building along with Civic – maintenance
- Obtained proposals for solar installation - management

Ceramics:

- Floor replaced - vendor
- Interior repainted - vendor
- New kilns – small and large – vendor
- Ceramics kiln room exhaust fans replaced (had not been working for a long time) – vendor

Civic Hall:

- A/C replaced - vendor
- Exterior paint touch up - maintenance
- Restrooms cleaned and painted – maintenance
- Obtained proposals for solar installation - management

Corbett Park:

- Continual weed abatement - maintenance
- Moved fence for additional space - vendor
- Organized list of those assigned spaces as to who is where and paperwork on file - mgmt.
- All updates done with security system - vendor
- Management took over trail cameras - management

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Greek Theater:

- Lines on steps painted - maintenance
- Installed solar lights – maintenance
- Installed railings – vendor
- Installation of vinyl backdrop – vendor
- Installation of palm trees side planters – maintenance
- Painting of hand rails at Greek Theatre to match fence - maintenance
- Proposals obtained for the repair of cracks and seal - manager

Gym:

- 1 recumbent bike installed - vendor
- Moved gym equipment out due to pandemic - maintenance
- Replaced rotted wood and touch up paint outside - maintenance
- Installation of cellular controlled chlorinator - maintenance
- A/C replaced – vendor
- 2 emergency exit lights installed - vendor

Lapidary:

- Hazardous material removed - vendor
- A/C replaced – vendor
- 2 emergency exit lights installed – vendor
- Painted interior of lapidary - maintenance

Lawn Bowling:

- Lawns thatched and groomed - maintenance
- Lawns treated for oxtails - maintenance
- New mower and grooming machine purchased - vendor
- Redid irrigation system - maintenance

North Town Hall:

- Repaint restroom foyer and kitchen - maintenance
- Stripped old wax and re-waxed floors - maintenance
- LED lights installed – maintenance
- Outside paint touch up – maintenance
- install fan in kitchen to help with stove exhaust with new electrical run to switch – vendor
- Two potted sago palms moved from pool area and planted in front of North Town Hall – maintenance
- Painting of entire exterior – vendor
- Painting of restroom interiors – maintenance

Pool Area:

- Finishing of Crystal pool and deck - vendor
- Repair deck around Olympic pool – vendor
- Repaired crack in pool plaster at Olympic pool - vendor
- Installed curved pinched spear railing on top of block wall around pool area - vendor

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- Replaced south gate – vendor
- Extension of two remaining pool gates - vendor
- A/C at Olympic pool restrooms repaired – vendor

Spa:

- Repainted interior - maintenance
- Installed rinse off shower – vendor
- Replaced noisy fan in spa room with quieter and more efficient fan system -vendor

Shuffle Board:

- Floors reground and polished – maintenance
- Exterior paint touched up - maintenance

Webb Hall:

- Men's & Women's restrooms painted - maintenance
- Cleaning of electrical room behind stage - maintenance
- Some outside paint completed - maintenance
- Clearing of drains - vendor
- Repair ADA doors - vendor
- A/C replaced – vendor
- Webb Hall exhaust fan above ice maker replaced with quieter and more efficient system - vendor
- Replaced electrical lines from main breakers to A/C units due to theft – vendor
- Painting of entire exterior – vendor
- Repaired drapes – manager
- Mulch installed in bare areas – maintenance
- Bottom perimeter sealed bottom adjacent to Greek to prevent water intrusion - vendor

Wood Shop:

- Grinders, vacuums and miscellaneous parts for machines replaced - maintenance
- Replaced old equipment – maintenance
- 2 emergency exit lights installed – vendor
- Door lock shield installed on equipment room door to deter tampering - maintenance

Miscellaneous:

- All carpets on property shampooed and cleaned – East Room, Museum and Library - maintenance
- WII room floor stripped and waxed - maintenance
- Arts building exterior paint touched up - maintenance
- Ongoing repair of all irrigation system on property due to disrepair - maintenance
- 40 lights across campus on buildings including Civic replaced or improved with motion detectors to watch movement at night - maintenance
- Replaced one malfunctioning backflow device - vendor
- Repaired 3 main irrigation lines - maintenance
- Replaced several non-functioning irrigation valves - maintenance
- Hand sanitizer carts donated for use at pool areas

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- Installed security boxes on gates at maintenance yard and Corbett Park - vendor
- Replaced main breaker controlling section at Sun City Bl and Cherry Hills - vendor
- Serviced and repaired backflow devices – vendor
- Replacement of one golf cart - vendor
- Rekey of perimeter locks to one master key – vendor
- Maintenance truck serviced after almost a year - vendor
- Bleachers moved back from horseshoes to pool area - maintenance
- POW flags replaced - maintenance
- Light fixture at front office flag pole replaced - maintenance
- New soap dispensers being installed to replace old Cintas dispensers - maintenance
- Created an up to date janitorial supply inventory list - management
- Updated all first aid kits - management
- Corbett Park, all bricks painted and updated – maintenance
- All fire extinguishers serviced, few cabinets and out of date extinguishers replaced - vendor
- First maintenance service of new mower conducted - vendor
- All restrooms painted with a lighter color - maintenance
- Replace ReadyFresh water service for office and maintenance room (cost of \$189 per month) with two permanent water dispensers that connect directly to water system - maintenance
- Locked all exterior outlets around campus buildings – maintenance
- Painted all external wood benches – maintenance
- Proposal approved for maintenance staff uniforms - management
- CERS Annual Hazardous Material Training of maintenance staff per County of Riverside – vendor
- Researched billiards SCE billing -management
- Tree trimming proposals obtained for all campus trees on a two (2) year schedule - management
- Proposals obtained to replace the exterior halogen lights at billiards, Civic Hall with LED lights - management
- Proposals obtained to replace the exterior non-working lights at Crystal and Olympic Pool - management
- EMWD bills – researched to assure association not being charged for sewer on irrigation accounts - management
- Cleaned out all gutters in anticipation of rainy season - maintenance
- Webb & North Halls repair drywall and replace fascia boards with painting - vendor
- Replacement of the alarm systems on campus – vendor
- Move trees from one location to another due to overcrowding – maintenance
- Christmas décor inventoried, new purchased as necessary
- OSHA training of maintenance staff
- Uniforms (long sleeve shirt, polo, sweater, cap) for maintenance staff
- Removed trees growing under utility lines adjacent to Greek – maintenance
- Installed 4 crepe myrtles at landscape area adjacent to Greek - maintenance
- Cleaned all area drains including Greek Theatre and sump pumps ahead of rainy season - vendor
- Grinding of lifted concrete throughout campus to prevent trip/fall - vendor

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- Filled with mastic and ground three main expansion joints running parallel at stairs at Greek Theater – vendor
- French drains and pipes at pickle ball cleared of concrete to allow drainage – maintenance
- Monitored French drains at pickle ball during rain storm of 12/28, no standing water - management
- Pickle ball storage area perimeter sealed so that no flooding occurs when water runs to French drains – maintenance
- Replaced missing plants and trees as necessary once irrigation was repaired – maintenance
- Installed mulch throughout property to help weed abatement and enhance appearance - maintenance