

Sun City Civic Association  
Request for Annual Notice of Address, Representative and Rental Status per Civil Code 4041

Civil Code Section 4041 requires each owner of a separate interest to provide written notice to the Association of all of the following information annually. Please provide the information in the form below and return the completed form to the Association within 30 days.

If a member fails to provide this information, the last mailing address provided by the member or, if none, the property address shall be deemed the address to which notices are to be delivered. Members are not required to provide an email to the association.

Owner Name(s) as Reflected on Title: \_\_\_\_\_

Property Address: \_\_\_\_\_

1. The address or addresses to which notices from the Association are to be delivered.

\_\_\_\_\_

Email Address(es): \_\_\_\_\_

2. An alternate or secondary address to which notices from the Association are to be delivered, if any. Please indicate NONE if there is no alternate or secondary address.

\_\_\_\_\_

Email Address(es): \_\_\_\_\_

3. The name and address of your legal representative, if any, including any person with power of attorney, or other person who may be contacted in the event of your extended absence from the separate interest. Please indicate NONE if there is no legal representative, power of attorney or other person who can be contacted.

\_\_\_\_\_

Email Address: \_\_\_\_\_

4. The Property is:

- Owner Occupied
- Renter Occupied
- Undeveloped
- Developed but vacant

5. Preferred delivery method for receiving notices:

- First-class mail
- Email
- First-class mail and email

If you wish to change your preferred delivery method for receiving notices from the association, you may do so in writing by email or letter to the addresses listed below.

Please return the completed form by mail to Sun City Civic Association, 26850 Sun City Blvd., Sun City, CA 92584 or by email to [info@suncitycivic.com](mailto:info@suncitycivic.com) or by fax to 951-672-9542. **Please do not send this with association payments or ballots.**