

Request for Annual Notice of Address, Representative and Rental Status

**Civil Code Section 4041**

Civil Code Section 4041 requires each owner of a separate interest to provide written notice to the Association of all of the following information annually. Please provide the information in the form below and return the completed form to the Association within 30 days.

1. The address or addresses to which notices from the Association are to be delivered.

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2. An alternate or secondary address to which notices from the Association are to be delivered, if any. Please indicate NONE if there is no alternate or secondary address.

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3. The name and address of your legal representative, if any, including any person with power of attorney, or other person who can be contacted in the event of your extended absence from the separate interest. Please indicate NONE if there is no legal representative, power of attorney, or other person who can be contacted.

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4. Is the separate interest – (Please check one)

Owner-Occupied?   
Rented Out?   
Developed, but vacant?   
Undeveloped?

5. Member Name: \_\_\_\_\_

Association Property Address: \_\_\_\_\_

Please return the completed form by mail to Sun City Civic Association, 26850 Sun City Blvd., Sun City, CA 92586, by email to [info@suncitycivic.com](mailto:info@suncitycivic.com) or by fax to 951-672-9542. Please do not send this with association payments.